



Egmont A&P Show

20th & 21st November 2020

Proudly sponsored by

MG TARANAKI



PO Box 29 – Hawera - 06 278 8613 – www.egmontshowgrounds.org.nz – office@egmontshowgrounds.org.nz

FOOD TRUCK DEPOT APPLICATION FORM

Please return form to the show office prior to 15th Oct to secure your preferred site

FRIDAY 20th NOVEMBER – Operating times 12:00pm – 8:00pm
SATURDAY 21st NOVEMBER – Operating times 9:00am – 4:00pm

!!See attached Plan for location of sites – Note New Layout and Show Opening times!!

NAME OF BUSINESS: CONTACT NAME

ADDRESS:POSTCODE.....

TELEPHONE.....MOBILE NUMBER FOR THE SHOW.....

EMAIL ADDRESS:

WHAT FOOD WILL YOU BE SELLING ON YOUR SITE?.....

2020 SITE SIZES AND PRICES - please circle preferred option - All prices include GST

Food Truck Depot

6 x 12 m **\$225.00**

6 x 6 m **\$150**

6 x 3 m **\$130.00**

PLEASE MAKE SURE YOUR VEHICLE /STALL WILL FIT WITHIN THE SIZE OF SITE YOU CHOOSE

Trucks will be arranged around a common seating area – please let us know what tables / chairs you will be bringing so we can make space for them in front of your truck/stall.

I will be bringingtables chairs

Note: Layout of sites will not be determined until bookings are confirmed see map attached for general location of Food Truck Depot

POWER: Yes / No Please circle as appropriate

Standard power connection **\$40.00**

Catering/3 Phase site power connection **\$70.00**

What do you require power for? APPLIANCE:WATTS/RATING.....

SITE BOOKINGS: Please return your application form with required site size and preferred site number, the Association will issue an invoice, which is payable by 20th October to secure your preferred site and trade guidelines/passes.

ADVERTISING: Details of those who have booked sites are provided to local newspapers and Media to enable them to contact show exhibitors regarding advertising at discounted rates, for radio, digital and print advertising.

POP UP TENTS: Any exhibitor using a pop up tent must remove the covering from the framework overnight.

SHOW OPENING HOURS: The show is open from mid day to 8pm on Friday and 9am to 4pm on Saturday. Exhibitors sites must be manned during these times and no exhibitor may depart their site prior to closing time on either day.

WIFI INTERNET CONNECTION: If you require an internet connection to your trade site please contact Primo Wireless on 0800 123 774 or helpdesk@primowireless.co.nz

ACCESS TO POWER \$40.00/\$70.00 for "access" only – any connection costs at exhibitor's expense. Not all sites have a power box beside them and some sites require extension leads up to 30 metres to reach power supply. Please check the distance from your site to the nearest power box – this is your responsibility. Most of the power connections require a single-phase 16 amp rayrole plug. Ensure your maximum demand does not exceed 3000 watts/3 kilowatts. If in doubt contact site electrician through the Secretary.

TRADE PASSES ALLOCATED PER SITE:

12x12 Site 1 vehicle pass and 4 people passes.

6x12 Site 1 vehicle pass and 3 people passes.

6x6 Site 1 vehicle pass and 2 people passes.

3x3 Site 1 vehicle pass and 1 people pass.

Trade wristband passes along with a site map and exhibitor guidelines will be available for collection from the office, any additional passes are available at normal gate rates. Please note these passes cover both show days so please keep them. Please display vehicle pass on front windscreen at all times. Entry passes will not be mailed out.

TRADE REFUNDS: Will only be made up to 31st October, on receipt of written request.

VEHICLE PARKING: Vehicles may deliver goods to sites, but must not be left on roadways, access ways or other sites. Gates will be closed to trade traffic half an hour before opening to the public and at the closing time on both days. Trade parking is available in paddock at rear of The Expo Hall. Vehicles may be left in trade area only if totally within the confines of your site and may not be moved off the site between during public opening hours.

ACCESS TO VENUE: Gates open on Show days at 7am
Set Up - EXPO HALL SITES: Available from 2.00 pm on Thursday 19th November.
Set Up - OUTDOOR SITES: Available from 10.00am on Tuesday 19th November.

INSURANCE: The Egmont A&P Association shall not be held liable for loss or damage to exhibitors property whilst on the Showgrounds site. All exhibitors must have public liability insurance cover. The Association will not be responsible for any claim. Exhibitors are also advised to take out their own personal and other appropriate insurances covering their displays, machinery, stock, property and unforeseen events.

SITE RELOCATION: The Association reserves the right to relocate exhibitors as it deems necessary.

HEALTH & SAFETY: Trade exhibitors must have their own Health & Safety policy and comply with Egmont A&P Associations Health and Safety guidelines and the Health & Safety at work Act 2015.

PHOTOGRAPHS: The Egmont A&P Association reserves the right to use photographs taken at the event for Website and Facebook promotion, sponsorship and funding proposals and other promotional activities.

Thank you for exhibiting at our show we trust you have an enjoyable time.

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