



FOOD TRUCK DEPOT APPLICATION FORM EGMONT A&P SHOW 2024

8 Burnside Ave, Hawera - 06 278 8613 – www.egmontshowgrounds.org.nz – info@egmontshowgrounds.org.nz

**Please return form to the show office prior to 30th January 2024
to secure your preferred site.**

**Saturday 24th FEBRUARY – Operating times 10:00am – 8:00pm
Sunday 25th FEBRUARY – Operating times 9:00am – 4:00pm**

**PLEASE NOTE WE OFFER FREE ENTRY FROM 5PM until 8PM ON SATURDAY NIGHT
(Just in time for dinner!)**

NAME OF BUSINESS: CONTACT NAME

ADDRESS:POSTCODE.....

TELEPHONE.....MOBILE NUMBER FOR THE SHOW.....

EMAIL ADDRESS:

WHAT FOOD WILL YOU BE SELLING ON YOUR SITE?.....

2024 SITE SIZES AND PRICES - please circle preferred option.

Food Truck Depot

6 x 12 m **\$225.00** 6 x 6 m **\$180.00** 6 x 3 m **\$150.00**

PLEASE MAKE SURE YOUR VEHICLE /STALL WILL FIT WITHIN THE SIZE OF SITE YOU CHOOSE

**Trucks will be arranged around a common seating area – please let us know what tables / chairs
you will be bringing so we can make space for them in front of your truck/stall.**

I will be bringingtables chairs

Note: Layout of sites will not be determined until bookings are confirmed

POWER: Yes / No Please circle as appropriate

Standard power connection **\$40.00** Catering/3 Phase site power connection **\$70.00**

What do you require power for? APPLIANCE:WATTS/RATING.....

SITE BOOKINGS: Please return your application form with required site size, the Association will issue an invoice, which is payable by 20th January 2024 to secure your site and trade guidelines/passes.

ADVERTISING: Details of those who have booked sites are provided to local newspapers and Media to enable them to contact show exhibitors regarding advertising at discounted rates, for radio, digital and print advertising.

POP UP TENTS: Any exhibitor using a pop-up tent must remove the covering from the framework overnight.

PASSES ALLOCATED PER SITE:

6x12 Site - 1 vehicle pass and 3 people passes.

6x6 Site - 1 vehicle pass and 2 people pass.

6x3 Site - 1 vehicle pass and 1 people passes.

Wristband's, passes, along with a site map and guidelines will be available for collection from the office 1 week prior to the event. If you are unable to collect your packs, please notify the secretary and these can be mailed out to you. Any additional passes are available at normal gate rates. Please note these passes cover both show days so please keep them. Please display vehicle pass on front windscreen at all times.

REFUNDS: Once you have confirmed your site booking, we are **unable** to offer a refund.

ACCESS TO VENUE: Gates open on Show days at 7am

Set Up: Available from 10.00am on Friday 23rd February.

We provide 24 Hour Security to the **Venue** from Thursday through until closing on Sunday.

SHOW OPENING HOURS: The show is open from *10am to 8pm on Saturday 24th and 9am to 4pm on Sunday 25th*. Exhibitors' sites must be manned during these times and no exhibitor may depart their site prior to closing time on either day.

WIFI INTERNET CONNECTION: If you require an internet connection to your trade site, please contact Primo Wireless on 0800 123 774 or helpdesk@primowireless.co.nz

ACCESS TO POWER \$40.00/\$70.00 for "access" only – any connection costs at exhibitor's expense. Not all sites have a power box beside them and some sites require extension leads up to 30 metres to reach power supply. Please check the distance from your site to the nearest power box – this is your responsibility. Most of the power connections require a single-phase 16-amp reyrolle plug. Ensure your maximum demand does not exceed 3000 watts/3 kilowatts. If in doubt, contact site electrician through the Secretary.

VEHICLE PARKING: Vehicles may deliver goods to sites, but must not be left on roadways, access ways or other sites. Gates will be closed to trade traffic half an hour before opening to the public and at the closing time on both days. Parking is available in the paddock at the rear of The Expo Hall.

SITE RELOCATION: The Association reserves the right to relocate exhibitors as it deems necessary.

HEALTH & SAFETY: Trade exhibitors must have their own Health & Safety policy and comply with Egmont A&P Associations Health and Safety guidelines and the Health & Safety at work Act 2015.

PHOTOGRAPHS: The Egmont A&P Association reserves the right to use photographs taken at the event for Website and Facebook promotion, sponsorship and funding proposals and other promotional activities.

INSURANCE: The Egmont A&P Association shall not be held liable for loss or damage to exhibitor's property whilst on the Showgrounds site. All exhibitors must have public liability insurance cover. The Association will not be responsible for any claim. Exhibitors are also advised to take out their own personal and other appropriate insurances covering their displays, machinery, stock, property, and unforeseen events.